

FORM 5 – APPLICATION FOR RETURN OF SECURITY DEPOSIT



Surface Rights Board
1270 – 605 Robson Street
Vancouver, BC V6B 5J3

Phone: 604-775-1740
Toll-free: 1-888-775-1740
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Email: office@surfacerightsboard.bc.ca
Website: www.surfacerightsboard.bc.ca

Instructions

For policies on the return of security deposits see the Board's *Practice Directive #3 – Return of Security Deposits* for more information.

Instructions for Landowner

You can object to the Board returning the security deposit by sending to the Board your objection(s), in writing, within 14 days (from when you receive this application). If you have any objections please provide the Board with your reasons via email, fax, mail, or hand delivery (during office hours).

If the Board does not receive any objections from you within these 14 days, it will assume you do not have any objections and will decide on whether the security deposit should be returned based on *Practice Directive No. 3*.

Applicant Instructions

Complete all sections of the Application for Return of Security Deposit and return to the Board for review. Attach to the Application a copy of the Board Order requiring payment of the security deposit, and if applicable, Certificate of Restoration.

A copy of the Form and these instructions must be delivered to the current landowner by mail, fax, email or in person.

If approved, the Deposit will be returned, normally, to the person or entity which originally made the deposit. If you are requesting the payment be made to another person or entity, such as a successor, provide documentation demonstrating that this person/entity is entitled to the funds.

1. Application

Security Deposit Amount: \$	Property Legal Description:
Date of Board Order for Deposit:	Board Order #:

2. Contact Information for Current Landowner(s):	
Name of owners:	
Address:	

<p>3. Reasons for requesting return of Security Deposit All requirements ordered by the Board have been met, as follows (check relevant requirements):</p> <p><input type="checkbox"/> A Surface Lease is signed and the payment for initial entry has been made</p> <p><input type="checkbox"/> The Applicant has completed any other Board requirements which are:</p> <p><input type="checkbox"/> Other (provide details below):</p>

<p>4. Details for return of Security Deposit Request the cheque for the return of the deposit be made payable to:</p> <p>Name of person or entity:</p> <p>Address:</p>
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<p>5. Delivery to Landowner <input type="checkbox"/> I delivered a copy of this application by the following method and date.</p>

Name of Current Landowner:		
Delivery Method	Address	Delivery Date
Complete one, and if any, alternate sending/delivery		
E-Mail		
Mail		
Personal Service		
Other		

6. Certification

Check the following box:

I hereby certify that all information given in this application is true and correct.

Signature:

Date:

Name (printed):

Company (if applicable):

7. Submitting your application to the Board

Submit your completed application and supporting documents to the Board by email, fax, mail, or in-person.

Applications may be delivered to the Board directly or through any Service BC Center (Government Agent).

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